

**TO: SCHOOLS FORUM  
8 DECEMBER 2011**

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**ROLE OF THE EXECUTIVE MEMBER FOR EDUCATION ON THE SCHOOLS FORUM  
Director of Corporate Services**

**1 PURPOSE OF REPORT**

- 1.1 This report gives details of an adjustment to the Schools Forum Constitution to formalise the role of the Executive Member for Education in relation to the Forum.
- 1.2 As a member of the Executive may not be appointed as a member of the Forum it has been agreed that the role of the Executive Member for Education be that of an observer of the Forum.

**2 RECOMMENDATION**

- 2.1 **That the Constitution of the Bracknell Forest Schools Forum be amended to add the Executive Member for Education in to 2.6 as an observer of the Forum.**

**3 REASONS FOR RECOMMENDATION**

- 3.1 The Department for Children, Schools and Families advises that it is good practice for the executive member and/or senior officers to be able to speak to an item and respond to any queries the Forum raises.
- 3.2 In accordance with the Schools Forums (England) Regulations 2010, Part 7 (4); 'the authority may not appoint any executive member or relevant officer of the authority to their forum as a non-schools member'.
- 3.3 Therefore, the Executive Member for Education would be listed in the Schools Forum Constitution as an observer of the Forum, see Appendix A, 2.6.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not to add the Executive Member for Education to the Schools Forum Constitution as an observer, however, if not added the Forum's Constitution would not reflect good practice as advised by The Department for Children, Schools and Families.

**5 SUPPORTING INFORMATION**

- 5.1 Any elected member or officer who is not a member of the Schools Forum is entitled to attend any public meeting of the Forum and speak to an item at the discretion of the Chairman. This ensures that non voting members of the Schools Forum have a clear process to enable them to participate in any discussions that the Forum may have.
- 5.2 The Executive Member will be able to attend public meetings of the Forum and address the meeting when invited to do so by the Chairman however, they will have no formal status and will not be able to participate in voting.

## **6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Borough Solicitor

6.1 Nothing to add to the report.

### Borough Treasurer

6.2 Nothing to add to the report.

### Equalities Impact Assessment

6.3 No impacts identified arising from this report.

### Strategic Risk Management Issues

6.4 No impacts identified arising from this report.

### Other Officers

6.5 None

## **7 CONSULTATION**

### Principal Groups Consulted

7.1 None

### Method of Consultation

7.2 None

### Representations Received

7.3 None

### Background Papers

The Schools Forums (England) Regulations 2010

Bracknell Forest Schools Forum Constitution

DfE: Schools Forums: Operational and Good Practice Guidance, December 2010

### Contact for further information

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